

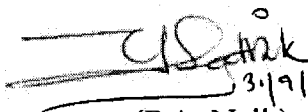
Government of India
Department of Atomic Energy
RAJA RAMANNA CENTRE FOR ADVANCED TECHNOLOGY
Indore – 452 013

September 30, 2016

OFFICE ORDER D - 61 - 2016

In supersession of Office Order D - 33 - 2012 dated October 16, 2012, the "Anti-ragging Committee" constituted for HBNI activities at RRCAT, as per the requirement of UGC, is reconstituted as under:

- | | | |
|--|---|----------|
| 1. Head, BARC Training School at RRCAT | : | Chairman |
| 2. Dean (Student Affairs), HBNI, RRCAT | : | Member |
| 3. Warden (Female) | : | Member |
| 4. Warden (Male) | : | Member |
| 5. Shri G. Venkatesan, AO-III | : | Member |


3.9.16
(P.A. Naik)
Director

Distribution

Chairman & Members of the Committee
Heads of Divisions/Independent Sections
RD, IRP&SU
JC(F&A)
CAO

RAJA RAMANNA CENTRE FOR ADVANCED TECHNOLOGY

Anti-ragging Committee for HBNI activities at RRCAT

July :20 , 2017

Minutes of the 1st Meeting of Anti-ragging Committee for HBNI activities at RRCAT

The 1st meeting of the Anti-ragging Committee for HBNI activities at RRCAT was held on **Friday, Feb 10, 2017** at 16:30 Hrs. in the conference hall, BARC Training School at RRCAT.

Members Present:

Dr. Avijit Choudhary (Head, BARC Training School)	Chairman
Dr. C.P.Paul (Dean, Student Affairs)	Member
Dr. M.B.Borage (Warden, Male)	Member
Dr. Mrinalini Sharma Warden, Female)	Member
Shri G Venkatesan Adminstrative Officer-III	Member

The main agenda of the meeting was to discuss on compliance of the UGC guidelines on anti-ragging. The points on issue of UGC Compliance regarding anti-ragging is given in **Annexure I**. The committee discussed the matter and decided that necessary action be taken on the points mentioned by UGC. Committee also noted that some points does not exactly fit with our type of Institution.

It has been decided in the committee that we keep maintaining zero tolerance for ragging. Committee also expressed its satisfaction that no such case has been recorded till date.

Dr. C. P. Paul convened the meeting.

Avijit Choudhary
20/7/17
Dr. A Chowdhury

(Chairman, Anti-ragging Committee for HBNI activities at RRCAT)

CC: Members of the Committee, Dean-Academic at RRCAT
Chairperson & Member Secretary, Placement of Students for Project Work
Director, RRCAT, for Kind information.

Annexure I: Points on issue of UGC Compliance regarding anti-ragging

Description	Status (Yes/No)
(ii) Do you know that Ragging covers all acts of violence, physical or mental between two or more senior or junior Students?	
(iii) Have you explained the new definition of Ragging to your staff (academic & non-academic) & students?	
6.I(a) Does every public declaration for admission in your institution state that Ragging is totally prohibited in the institution and anyone found guilty of ragging is liable to be punished?	
6.I(b) Does the brochure of admission/prospectus in print or electronic format contain UGC Regulations in full.	
6.I(b.2) Do you publish in the brochure of admission/instruction booklet the telephone numbers of the And-Ragging.Helpline and all important functionaries of the institution?	
6.I(d) Do you ensure that an affidavit for compliance of UGC Regulation on Ragging is annexed with the admission/registration forms?	
6.I(f) Do you ensure that the application for admission is accompanied with a School Leaving/Transfer/Migrations/Character Certificate reporting behavioural pattern of the applicant?	
6.I(h) Does the head of your institution discuss the preventive measures of Ragging with functionaries/agencies before the commencement of the academic session?	
6.I(i) Does your institution prominently display poster depicting the provisions of panel law applicable to incidents of ragging?	
6.I(k) Have you identified & properly illuminated and kept a close watch on all location known to be vulnerable to occurrences of ragging incidents.	
6.I(l) Have you tightened security by intense policing by Anti-Ragging Squad as referred to in UGC Regulations	
6.I(o) Do you engage professional counselors for offering counseling to freshers and senior students?	
6.I(p) Do you inform local police and authorities, the details of every privately/commercially managed hostels or lodges of students enrolled in the institution?	
6.2(e.4) Do faculty member dine with students in their respective hostels to install a feeling of confidence among the freshers?	
6.2(f) Have you set up appropriate committees, including the course in-charge, Student advisor, Wardens and some senior students as its members, to actively monitor, Promote and regulate healthy interaction between the freshers/junior and senior students.	
6.2(h) Do you divide each batch of freshers, on arrival at the institution, into small groups and is each such group assigned to a member of the faculty.	
6.2(j) Do you lodge freshers as far as may be, in a separate hostel block?	
6.2(k) Do you have a round the clock vigil against ragging in the hostel premises, in order to prevent ragging in the hostels after the classes are over?	
6.2(n) Do you obtain affidavits from every student and maintain a proper record of the same and ensure its safe upkeep including an electronic copy to be accessed easily when required	

either by the Commission or any of the Councils or by the institution or by the affiliating University or by any other person or organisation authorised to do so.	
6.2(q) Do you at the end of each academic year send a letter to the parents/ gaurdians of the students who are completing their first year in the institution, informing them about these Regulations and any law for the time being in force prohibiting ragging and the punishments thereof.	
6.3(a) Have you constituted the Anti-Ragging Committee as per UGC's Regulations on Ragging.	
6.3(b) Does the committee know that it is the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution?	
6.3(c) Have you constituted the Anti-Ragging Squad for maintaining vigil, oversight and patrolling functions?	
6.3(d) Does your Anti-Ragging Squad make surprise raids on hostels, and other places vulnerable to incidents of ragging?	
6.3(g) Have you constituted a Monitoring Cell on Ragging, which coordinates with the affiliated colleges and institutions for achieving the objectives of UGC's Regulations on Ragging.	
6.4(a) Does each hostel of your institution have a full-time Warden?	
6.4(b) Are wardens in your Hostels accessible at all hours and available on telephone and through other modes of communication?	
6.2(b.2) Have you prominently displayed the Mobile phone number of the Warden/Assistant Warden in the hostel?	
6.4(c.I) Are the security personnel posted in hostels under the direct supervision of Wardens?	
6.4(e) Do you undertake measures for extensive publicity against ragging by means of audio-visual aids, counseling sessions, workshops, painting and design competitions among students and such other measures, as it may deem fit.	

RAJA RAMANNA CENTRE FOR ADVANCED TECHNOLOGY

Anti-ragging Committee for HBNI activities at RRCAT

July 20 , 2017

Minutes of the 2nd Meeting held on June 20, 2017

The 2nd meeting of the Anti-ragging Committee for HBNI activities at RRCAT was held on **Tuesday, June 20, 2017** at 15:30 Hrs. in the conference hall, BARC Training School at RRCAT.

Members Present:

Dr. Avijit Choudhary (Head, BARC Training School)	Chairman
Dr. C.P.Paul (Dean, Student Affairs)	Member
Dr. Mrinalini Sharma (Warden, Female)	Member

Members who could not attend the meeting:

Dr. M.B.Borage (Warden, Male)	Member
Shri G Venkatesan Administrative Officer-III	Member

A1. Briefing by the Chairperson about the action taken since the first meeting

AIM1. The main agenda of the meeting was to discuss on compliance of the UGC guidelines on anti-ragging. It was decided in the first meeting that necessary action regarding compliance be taken. Towards this end the following actions are being taken.

1. Several Placards (**Annexure I**) and Notices (**Annexure II**) containing the mobile numbers of wardens and Dean Students Affairs, are made and displayed in TS Building, TSH, Student Facility Center, Security at main gate and at the security hut of guest main entrance.
2. Sensitization against ragging is done to all faculties and M. Tech guides, students, members of the committee for Placement of Students for Project work, hostel in-charge, security personnel, CAO's office etc
3. E-Mails giving the website addresses of UGC sites about Anti-ragging have been sent to faculties, M. Tech guides, students
4. Anti-ragging Rules and Regulations etc are also send by e-mails to faculties, M. Tech guides, students as attachment.
5. Request have been made to Chief Administrative Officer / Dean Students Affairs / Project Placement Committee/ Ph. D Coordination Committee / Dean-Academic at RRCAT to include some statement about our policy of zero tolerance against ragging in the joining offer letter.
6. Request have been made to recruitment cell of administration and Chairperson of Committee for Placement of Students for Project Work to get Undertaking (Annexure III) from Students/TSOs.

7. List of Anti-ragging committee members, Anti-ragging Notice containing the names of Wardens and Dean Student Affairs along with their mobile numbers have been uploaded in RRCAT-infonet and RRCAT website having following link for contacting in emergency.
http://cati/catintra/nhtml/hbni/docs/Anti_ragging_Committee.pdf
http://cati.cat.ernet.in/catintra/nhtml/hbni/docs/Anti_Ragging_Notice.pdf
http://www.rrcat.gov.in/hrd/ts/Anti_Ragging_Notice.pdf
8. UGC compliance regarding anti-ragging have been filled (column 2 of **Annexure IV**). For the reference of the committee a remark column (column 3) have been added and remarks are being written for our internal reference. The compliance submission report is received from UGC site and is given in **Annexure V**.

2. Action to be taken in future

A2M1. The committee decided that at least two meetings should be conducted with the M. Tech project trainees with the following members.

1. Chairperson of Committee for Placement of Students for Project Work
2. Member Secretary of the Committee for Placement of Students for Project Work
3. Chairperson of Anti-ragging Committee
4. Dean Academic at RRCAT (DSA)
5. Dean Students Affairs
6. Head Training School
7. All Hostel Wardens

The first meeting will be held within a week after the admission of the M. Tech Project Trainees and the next meeting should be held after 3 weeks from the first meeting. Member secretary of the Committee for Placement of Students for Project Work will convene these meetings.

A2M2. The committee decided that at least two meetings should be conducted with TSOs and Ph. D scholars with the following members.

1. Chairperson of Anti-ragging Committee.
2. Dean Academic at RRCAT
3. Dean Students Affairs (DSA)
4. Head, Training School
5. All Hostel Wardens

The first meeting will be held within a week after the admission of the TSOs and Ph. D Scholars and the next meeting should be held within 3 weeks from the first meeting. Dean Student Affairs will convene these meetings.

A2M3. The committee decided that, Chairperson Anti-ragging Committee, DSA, Wardens, Dean-Academic, Head T.S, Member Secretary of the Committee for Placement of Students for Project Work should make surprise visits, individually or together with other member(s) to the hostels. The frequency should be more during August and September, i.e just after admissions. Any of the above mentioned officials after surprise

visit will inform regarding these visits to the Chairman of the Anti-ragging Committee, so that the impact of these visits may be discussed in the subsequent meetings.

A2M4. In reference to the point 6.2(q), Annexure IV, which states "Do you at the end of each academic year send a letter to the parents/ guardians of the students who are completing their first year in the institution, informing them about these Regulations and any law for the time being in force prohibiting ragging and the punishments thereof", the committee decided that DSA will do the needful

A2M5. In reference to the point 6.I(o), Annexure IV, which states "Do you engage professional counselors for offering counseling to freshers and senior students?" the committee decided that Dr. Z. B. Mirza, In-Charge, RRCAT, Medical Center be informed about this point. Chairman Anti-ragging Committee will write to Dr. Mirza informing him this point about UGC compliance regarding Anti-ragging.

3. Any other matter with the permission of Chair.

A3M1. Committee suggested that the guides (M. Tech/ Ph. D) should act as a mentor and discuss the issue that we maintain a zero tolerance for ragging. For TSOs, Head T. S should do the same thing.

It has been reiterated in the committee that we keep maintaining zero tolerance for ragging. Committee also expressed its satisfaction that no such case has been recorded till date.
Dr. Avijit Chowdhury convened the meeting.

Avijit Chowdhury
20/7/2017

Dr. A Chowdhury

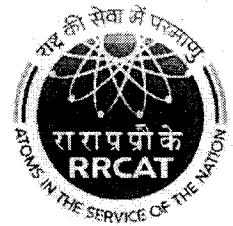
(Chairman, Anti-ragging Committee for HBNI activities at RRCAT)

CC: Members of the Committee, Dean-Academic at RRCAT
Chairperson & Member Secretary, Placement of Students for Project Work
Director, RRCAT, for Kind information.



Annexure I

IMPORTANT



Do you know that Ragging covers all acts of violence, physical or mental between two or more senior or junior students and liable to be punished?

Ragging is strictly prohibited in this campus and we have zero tolerance for Ragging.

Any act of Ragging should be immediately reported to

• **Dean Students' Affairs :**

Dr. C P Paul - 9425666596

• **Wardens :**

Dr. M B Borage - 9424083006

Dr. M Sharma - 9406621198

Annexure II



Do You Know?

Ragging constitutes various acts, including the acts of physical or mental violence, between two or more senior / junior students.

To know more about...

What constitutes ragging, UGC rules and regulations & circulars about ragging:

Please visit:

<http://www.ugc.ac.in>

<http://www.ugc.ac.in/page/Ragging-Related-Circulars.aspx>

Ragging is a punishable offence.

Ragging is strictly prohibited in our campus.

Any act of Ragging should be reported immediately to:

Dean Students' Affairs:

Dr. C. P. Paul : 9425666596

Wardens:

Dr. M. B. Borage : 9424083006

Dr. M. Sharma : 9406621198

Annexure III

Undertaking by Student/TSO

I am aware of the ragging menace and the following points related to ragging have also been explained to me by the officials of RRCAT:

1. Ragging is a serious offence and covers all acts of violence, physical or mental between two or more senior or junior students and it is liable to be punished.
2. Ragging is strictly prohibited in RRCAT campus and RRCAT follows a **zero tolerance ragging** policy.
3. Anti-ragging rules and regulations are available in UGC website
<http://www.ugc.ac.in/page/ragging-related-circulars.aspx>

I have also been made aware that the information regarding Anti-ragging Committee, Anti-ragging notices and the mobile numbers of contact officials are available in following pages in the website:

http://cati/catintra/nhtml/hbni/docs/Anti_ragging_Committee.pdf

http://cati.cat.ernet.in/catintra/nhtml/hbni/docs/Anti_Ragging_Notice.pdf

http://www.rrcat.gov.in/hrd/ts/Anti_Ragging_Notice.pdf

Signature of Student/TSO

Name : _____

CC No. _____

Designation _____

Annexure IV: Points on issue of UGC Compliance regarding anti-ragging

In the remark column, remarks (if any) are being also written for our internal reference. Committee noted that some points does not exactly fit with our type of Institution.

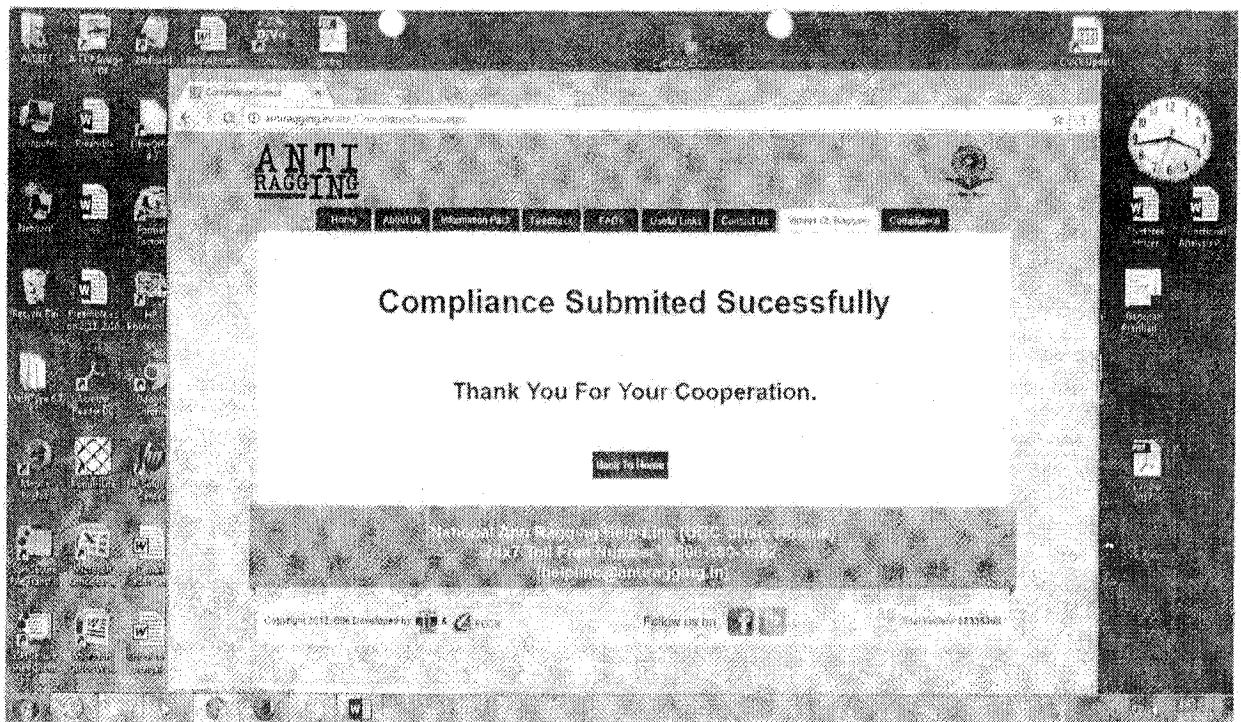
Description	Status	Remark
Column 1	Column 2	Column 3
(ii) Do you know that Ragging covers all acts of violence, physical or mental between two or more senior or junior Students?	Yes	Several Placards are placed in TS Building, TSH, Student Facility Center, Security etc. Sensitization is done to all faculties, hostel in-charge, security etc
(iii) Have you explained the new definition of Ragging to your staff (academic & non-academic) & students?	Yes	Dean Academic and Dean Student Affair explains it to the students. Dean-Academic also addresses to faculty members. Mails regarding this has also been send to faculty members and students.
6.I(a) Does every public declaration for admission in your institution state that Ragging is totally prohibited in the institution and anyone found guilty of ragging is liable to be punished?	Yes	Request have been made to Chief Administrative Officer / Dean Students Affairs / Project Placement Committee/ Ph. D Coordination Committee / Dean-Academic at RRCAT for including such things in the offer letter. Sensitization to all concerned regarding the fact that "We maintain a zero tolerance for ragging" this has been done.
6.I(b) Does the brochure of admission/prospectus in print or electronic format contain UGC Regulations in full.	No	Notice about "Zero tolerance for ragging" have been uploaded in RRCAT info-net (http://cati.cat.ernet.in/catintra/nhtml/hbni/docs/Anti_Ragging_Notice.pdf) as well as in RRCAT web-site (http://www.rrcat.gov.in/hrd/ts/Anti_Ragging_Notice.pdf)
6.I(b.2) Do you publish in the brochure of admission/instruction booklet the telephone numbers of the And-Ragging.Helpline and all important functionaries of the institution?	Yes	Anti-ragging committee (http://cati.cat.ernet.in/catintra/nhtml/hbni/docs/Anti_ragging_Committee.pdf) details as well as mobile numbers of Wardens and Dean Student's Affairs have uploaded in in-fonet and website of RRCAT. http://cati.cat.ernet.in/catintra/nhtml/hbni/docs/Anti_Ragging_Notice.pdf http://www.rrcat.gov.in/hrd/ts/Anti_Ragging_Notice.pdf
6.I(d) Do you ensure that an affidavit for compliance of UGC Regulation on Ragging is annexed with the admission/registration forms?	Yes	Affidavits are being taken from Ph. D students and it is proposed to take undertaking from TSOs and Project trainees in the format as given in Annexure III. Requests have been made to concerned authorities regarding this.
6.I(f) Do you ensure that the application for admission is accompanied with a School Leaving/Transfer/Migrations/Character Certificate reporting behavioural pattern of the applicant?	Yes	Recruitment does the procedure for verification. Ph. D Coordination Committee will be requested to ensure it further.

6.I(h) Does the head of your institution discuss the preventive measures of Ragging with functionaries/agencies before the commencement of the academic session?	Yes	
6.I(i) Does your institution prominently display poster depicting the provisions of panel law applicable to incidents of ragging?	Yes	<p>Posters are made and displayed at Hostels, Student Facility Centre and few more places. Further an undertaking as given in the format in Annexure III may be taken from the students/TSOs and it is to be implemented by Ph. D committee, Committee for Placement of Students for Project Work APO Recruitment</p> <p>The following links of are provided in public domain which contains all the necessary information.</p> <p>http://www.ugc.ac.in/page/ragging-related-circulars.aspx</p> <p>http://cati/catintra/nhtml/hbni/docs/Anti_ragging Committee ee.pdf</p> <p>http://cati.cat.ernet.in/catintra/nhtml/hbni/docs/Anti_Ragging Notice.pdf</p> <p>http://www.rrcat.gov.in/hrd/ts/Anti_Ragging Notice.pdf</p>
6.I(k) Have you identified & properly illuminated and kept a close watch on all location known to be vulnerable to occurrences of ragging incidents.	Yes	All the areas of the hostel and other places are illuminated
6.I(l) Have you tightened security by intense policing by Anti-Ragging Squad as referred to in UGC Regulations	Yes	Security is always available at the entrance gate of the hostel cum guest house.
6.I(o) Do you engage professional counselors for offering counseling to freshers and senior students?	Yes	We have professional counselor at our Dispensary
6.I(p) Do you inform local police and authorities, the details of every privately/commercially managed hostels or lodges of students enrolled in the institution?	No	Not Applicable.

6.2(e.4) Do faculty member dine with students in their respective hostels to install a feeling of confidence among the freshers?	Yes	Head TS/Dean-Academic/DSA/Wardens and members of the faculty takes food in hostel mess
6.2(f) Have you set up appropriate committees, including the course in-charge, Student advisor, Wardens and some senior students as its members, to actively monitor, Promote and regulate healthy interaction between the freshers/junior and senior students.	Yes	We have Anti-ragging committee as well as Wardens, Dean Students Affairs, Dean Academic, Student general secretary and different committees of students with a student secretaries
6.2(h) Do you divide each batch of freshers, on arrival at the institution, into small groups and is each such group assigned to a member of the faculty.	No	Guides (M. Tech/ Ph. D) should act as a mentor and discuss the issue that we maintain a zero tolerance for ragging. For TSOs, Head T. S should do the same thing.
6.2(j) Do you lodge freshers as far as may be, in a separate hostel block?	No	
6.2(k) Do you have a round the clock vigil against ragging in the hostel premises, in order to prevent ragging in the hostels after the classes are over?	Yes	We have security at the entrance gate of the hostel cum guest house.
6.2(n) Do you obtain affidavits from every student and maintain a proper record of the same and ensure its safe upkeep including an electronic copy to be accessed easily when required either by the Commission or any of the Councils or by the institution or by the affiliating University or by any other person or organisation authorised to do so.	Yes	From hard copies soft copies are to be made by Sh. Vijay Verma, (TS office).
6.2(q) Do you at the end of each academic year send a letter to the parents/ gaurdians of the students who are completing their first year in the institution, informing them about these Regulations and any law for the time being in force prohibiting ragging and the punishments thereof.	No	Dean Students Affairs / Dean Academic will do the needful for the incoming batch.

6.3(a) Have you constituted the Anti-Ragging Committee as per UGC's Regulations on Ragging.	Yes	Anti-ragging committee is uploaded in RRCAT info-net (http://cati.cat.ernet.in/catintra/nhtml/hbni/docs/Anti_ragging_Committee.pdf).
6.3(b) Does the committee know that it is the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution?	Yes	
6.3(c) Have you constituted the Anti-Ragging Squad for maintaining vigil, oversight and patrolling functions?	No	Although we do not have Anti-Ragging Squad but Wardens, Dean Students Affairs, Dean-Academic at RRCAT, Head Training School often visits the hostels.
6.3(d) Does your Anti-Ragging Squad make surprise raids on hostels, and other places vulnerable to incidents of ragging?	No	
6.3(g) Have you constituted a Monitoring Cell on Ragging, which coordinates with the affiliated colleges and institutions for achieving the objectives of UGC's Regulations on Ragging.	No	Not Applicable to us
6.4(a) Does each hostel of your institution have a full-time Warden?	No	Wardens are part time
6.4(b) Are wardens in your Hostels accessible at all hours and available on telephone and through other modes of communication?	Yes	<p>Wardens are accessible all the time through mobile phone which are available in all the Anti-ragging notices displayed at several places in the hostel and as well as at other public places. The names of the anti-ragging committee members and relevant mobiles numbers also available in the following link.</p> <p>http://cati/catintra/nhtml/hbni/docs/Anti_ragging_Committee.pdf</p> <p>http://cati.cat.ernet.in/catintra/nhtml/hbni/docs/Anti_Ragging_Notice.pdf</p> <p>http://www.rreat.gov.in/hrd/ts/Anti_Ragging_Notice.pdf</p>

6.2(b.2) Have you prominently displayed the Mobile phone number of the Warden/Assistant Warden in the hostel?	Yes	Not only Mobile phone numbers are displayed prominently these are uploaded in the above links also
6.4(c.1) Are the security personnel posted in hostels under the direct supervision of Wardens?	No	However, DCSO has been requested to sensitized all the security personnel specially those who are posted at the gate of Guest House cum Hostel.
6.4(e) Do you undertake measures for extensive publicity against ragging by means of audio-visual aids, counseling sessions, workshops, painting and design competitions among students and such other measures, as it may deem fit.	Yes	We have displayed notices, placards, published web links containing detail information, send e-mails to individual students, faculty members, and all stake holders to sensitize about ragging.



Annexure V

BWT 9 have not received the mail

RAJA RAMANNA CENTRE FOR ADVANCED TECHNOLOGY

June :25 , 2018

Minutes of the 3rd Meeting of Anti-ragging Committee for HBNI activities at RRCAT

The 3rd meeting of the Anti-ragging Committee for HBNI activities at RRCAT was held on **Friday, May 18, 2018** at 16:00 Hrs. in the conference hall, BARC Training School at RRCAT.

Members Present:

Dr. Avijit Choudhary (Head, BARC Training School)	Chairman
Dr. C.P.Paul (Dean, Students' Affairs)	Member
Dr. M.B.Borage (Warden, Male)	Member
Dr. Mrinalini Sharma Warden, Female)	Member
Smt. Sreekala Ramchander Administrative Officer-III	Member

Dr. Manoj Gupta, Secretary, Project Placement Committee (PPC) was invited to attend the meeting but could not attend because of his official engagement.

The main agenda of the meeting was to inform the members of the committee in general on various issues about the adherence of Hostel rules and regulations as well as ragging issues (if any) etc. related to students.

A. The following points were informed by the Chairman, Anti-ragging Committee to the members.

1. No cases of ragging were reported so far.
2. Chairman Anti-ragging committee, made the M. Tech. students (17th batch of RRCAT, T.S) of HBNI aware that the RRCAT campus maintains a zero tolerance rule about ragging and mentioned about the placards and notices kept at different public places at RRCAT premises which contains the mobile number of authorities to whom any such incidences should be reported immediately. This was done just after their admission in the M. Tech. Programme.
3. A meeting was held on August 17th, 2017 at the auditorium of the Student Facility Center where all the students were invited. The meeting was convened jointly by the secretary PPC and Wardens. Chairman, Anti-ragging committee and Dean-Academic (DA) at RRCAT were also invited in this meeting. Dr. Mangesh Borage, Hostel Warden, apprised the students about various rules and regulations in the hostel. Sh P. K. Kush, Chairman, PPC, informed the students about the advantages of working in big laboratories like RRCAT. He advised the students to maintain a cordial atmosphere, and help in keeping the campus clean and green. Dr. C. P. Paul, Dean Students' Affairs (DSA) informed the students about the various cultural activities and celebrations that are being carried out by the students. Dr. Paul apprised the students about the facilities for the students and advised the students to cooperate to maintain these facilities for which he will extend all required help. Dr. Arup Banerjee, DA informed the students about the academic activities of HBNI, library facility at hostel etc. Dr. Avijit Chowdhury, Chairman Anti-ragging Committee, explained to the students that ragging is a criminal offence and is punishable under the law, he also made it clear to the students that RRCAT

campus is a Ragging Free Zone and there is absolutely no tolerance about ragging. Dr. Chowdhury further informed the students that at many places placards and notices containing the mobile numbers of the authorities (Warden, Associate Warden and DSA) to whom any act of ragging may be reported immediately. Dr. Mrinalini Sharma, Associate Warden, informed the students that she is available all the time for any help, especially for the female students who may have hesitation in approaching male Warden. Her mobile number is displayed in the notices/placards. Dr. Manoj Gupta, secretary PPC requested to the students not to damage the hostel infrastructure so that it is easier to convince higher ups in the Institute for creating many more facilities in the hostel for the students.

4. A similar meeting was convened jointly by Secretary Project Placement Committee, Wardens and DSA with M. Tech/M. Sc project trainees on 18 Jan, 2018. Chairman Anti-ragging Committee and Hostel Engineer-in-charge were also invited. All the member apprised the students on various aspects similar to that mentioned in point 3 above.
5. All the information received by Chairman, Anit-ragging Committee, from DA at RRCAT is shared with DSA and Wardens.

B. Wardens and DSA informed the following to the committee members

1. Warden and DSA informed that the rules related to hostel were given to the students and receipts were also taken.
2. Several surprise visit to hostel were made by Warden, Associate Warden, DSA and Chairman Anti-ragging Committee including odd hours to check any untoward incidence and till date no such incidence have been found.

C. The Committee Members suggested the following for the future.

1. Surprise visits by Wardens/DSA may be done during odd hours to find out unauthorized occupant (if any) in the hostel who may create disturbance to the authorized hosteller.
2. The boys should not be allowed to the ladies wing which may disturb the privacy of the fellow hosteller. The committee requested DSA to do the needful.
3. Undertaking about the hostel rules and anti-ragging should be submitted to DSA by the students at the time of joining hostel.

It has been decided in the meeting that we continue to maintain zero tolerance towards ragging. Committee also expressed its satisfaction that no such case has been recorded till date. Dr. Mrinalini Sharma convened the meeting.

The minutes have been approved by Chairman, Anti-ragging Committee, and are subject to confirmation in the next meeting.

Avijit Chowdhury
(Avijit Chowdhury) 25/1/18

Chairman Anti-ragging Committee

To: The members of the Anti-ragging Committee.

CC: Director, DA, Chairman and Secretary PPC for information.