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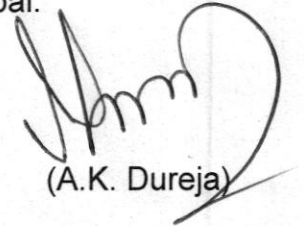
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Ref. HBNI/IQAC/3rd Meeting/2019/1301

30/09/2019

Subject: Approved Minutes of the 3rd Meeting of the Internal Quality Assurance Cell (IQAC),
HBNI held on 24th June, 2019 at Council Hall, HBNI, Anushaktinagar, Mumbai

Enclosed herewith please find the approved copy of the Minutes of 3rd meeting of the IQAC,
HBNI held on 24th June, 2019 at Council Hall, HBNI, Anushaktinagar, Mumbai.



(A.K. Dureja)

Chairman and Members of IQAC

| | | |
|-----------------------------|---------------------------------|------------------|
| 1. Prof. P. R. Vasudeva Rao | Vice Chancellor, HBNI | Chairman |
| 2. Prof. P. D. Naik | Dean, HBNI | Member |
| 3. Prof. S. Laskar | Nodal Officer, TMC | Member |
| 4. Prof. G. Ravikumar | Head, SIRD, BARC | Member |
| 5. Prof. D. K. Maity | Associate Dean, HBNI | Member |
| 6. Shri A. K. Narang | Head, HRD & KM, HWB | Member |
| 7. Prof. S. Mukhopadhyay | Head, Seismology Division, BARC | Member |
| 8. Shri Vishnu Prasad S. | Registrar, IMSc | Member |
| 9. Mrs. Neena Bopaiah | Principal, AECS No.-5, Mumbai | Member |
| 10. Shri Sandeep K. C. | Ph.D. Student, HWD, BARC | Member |
| 11. Prof. A. K. Dureja | Associate Dean, HBNI | Member Secretary |

Minutes of 3rd meeting of Internal Quality Assurance Cell (IQAC)

Minutes of the third meeting of the Internal Quality Assurance Cell (IQAC), HBNI held at Council Hall, HBNI, Anushaktinagar, Mumbai on 24th June, 2019 is as follows.

Present:

| | | |
|-----------------------------|---------------------------------|------------------|
| 1. Prof. P. R. Vasudeva Rao | Vice Chancellor, HBNI | Chairman |
| 2. Prof. P. D. Naik | Dean, HBNI | Member |
| 3. Prof. S. Laskar | Nodal Officer, TMC | Member |
| 4. Prof. G. Ravikumar | Head, SIRD, BARC | Member |
| 5. Prof. D. K. Maity | Associate Dean, HBNI | Member |
| 6. Prof. S. Mukhopadhyay | Head, Seismology Division, BARC | Member |
| 7. Mrs. Neena Bopaiah | Principal, AECS No.-5, Mumbai | Member |
| 8. Shri Sandeep K. C. | Ph.D. Student, HWD, BARC | Member |
| 9. Prof. A. K. Dureja | Associate Dean, HBNI | Member Secretary |

Members who could not attend:

| | | |
|-------------------------|---------------------|--------|
| 1. Shri A. K. Narang | Head, HRD & KM, HWB | Member |
| 2. Shri Vishnu Prasad S | Registrar, IMSc | Member |

M.1: Welcome address and opening remarks by VC, HBNI

Vice-Chancellor, HBNI explained to all the members the important role played by Internal Quality Assurance Cell (IQAC) in promoting a quality culture in the institution and devising various mechanisms for quality improvement. He welcomed active participation, comments and suggestions from all the participants.

He informed the members that HBNI secured 17th place among the Universities in the NIRF 2019 exercise. He explained that this represents good improvement in the relative performance of HBNI, but there is further scope for improvement in the rank.



He informed that during the Foundation day celebration held on 3rd June, awards were given to outstanding students in doctoral and post-graduate programs. Using the endowment provided by J.B.Joshi Research Foundation, awards were also given for innovative research. For the first time, a newsletter of HBNI to highlight various developments, news items, awards and honours, etc., was launched and the first issue was released during the Foundation Day Function. These represent important quality initiatives.

HBNI has plans to start and organize various value addition programs for the benefit of the students as well as faculty members, these were discussed in the meeting.

M.2 and M.3: IQAC Terms of reference and NAAC requirements by Dean, HBNI

Prof P D Naik, Dean, HBNI briefed the committee about the genesis of forming IQAC. He explained that it is mandatory to have functional Internal Quality Assurance Cell to assess the functioning of university and to suggest better practices for improvement of academic standards. This committee should meet frequently and the minutes of meeting should be uploaded on the institute's website. An annual report (AQAR) should be uploaded on NAAC website after obtaining due approvals from institute's governing council. IQAC performs a very important role for maintaining academic and administrative standards of a university.

M.4: Discussion

a) Curriculum design and delivery:

Course curriculum of various CIs/OCC was discussed and the committee came to the conclusion that only training school courses may not be sufficient for PhD students. We need to develop some of the courses of 600/700 levels. Like NPTEL courses, we want to expand it to retired faculty members. Lectures can be recorded and made available for students. This will give them flexibility of time to view it as per their convenience.

b) Flexibility in the curriculum:

The Cell noted that the choice-based credit system is already in place across CIs/OCC of HBNI.

