



HOMI BHABHA NATIONAL INSTITUTE
Regd. Office: 2nd Floor, Training School Complex, Anushaktinagar,
Mumbai 400 094

Telephone: 022-25597611

Tele Fax: 02225503384

Ref: HBNI/LPS(1)/2019/ 136

February 25, 2019

To,

Sub: Procurement of HBNI file folder.

Dear Sir,

Quotations are invited in a sealed cover for procurement of HBNI file folder as per Annexure A, sample enclosed and terms and conditions mentioned below:

- 1) Quotations should be placed in an Envelope super scribing enquiry number and the due date.
- 2) The amount of item should be worked out and the requisite totals given.
- 3) The rates shall be inclusive of all taxes.
- 4) The validity of the quotation offer shall be for a minimum period of 30 days.
- 5) The officer inviting the quotations reserves the right to accept or reject any or all tenders invited, without assigning any reason.
- 6) Payment: 100% payment together with statutory levies shall be made within 30 days of receipt and final acceptance of the material ordered.
- 7) Consignee: Material should be delivered at Central Office, Homi Bhabha National Institute, 2nd Floor, Training School Complex, Anushaktinagar, Mumbai 400 094.
(Tel. Nos. 25597611 / 25597626)

Your Quotation should be sent in a sealed envelope addressed to Dy. Registrar, HBNI, 2nd floor, Training School Complex, Anushaktinagar, Mumbai- 400094 on or before **05/03/2019**.

Thanking You,

Yours faithfully,

B. Chandrasekar

(Dr. B. Chandrasekar)
Registrar

ANNEXURE – A

Sl. No.	Description	Qty	Cost per unit (Rs.)	Total Approx. cost (Rs.)
1.	File Folder in different colors with printed HBNI Logo & Name, with two lid holes and two white lace. Size: 35 cms x 24 cms made of 720 GSM paper.	500 Nos.		

Note: Please obtain a copy of sample from HBNI office.