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### परिपत्र / CIRCULAR

Sub.: UGC requirement - Conducting the Annual Student Festival and bringing out HBNI Student's Magazine - from the academic year 2024-25 onwards - reg.

The postgraduate and doctoral students of HBNI are highly enthusiastic about organising/taking part in the Annual Student Festival programs that can be conducted every year. Students have also shown keen interest in bringing an Annual HBNI Student's Magazine. The 30th SCD and 33rd Academic Council recommended constituting (i) an HBNI faculty committee and (ii) an HBNI Student Committee to discuss the possibilities of convening the Annual Student Festival at various CIs on a rotation basis and bringing out the Annual Student's magazine. HBNI will fund partially the Annual Student Festival and fully the Annual Student's magazine.

The guidelines prepared by the HBNI Central office for organizing the Annual Student Festival and bringing out the HBNI Students' Magazine are listed as Annexure - I.

All the Deans (Academics) at the CIs/OCC of HBNI are requested to circulate the enclosed guidelines among the students and faculty members, and come up with proposals for organizing the Annual Student Festival and bringing out the HBNI Students' Magazine from the academic year 2024-25 onwards.



*P.C. Selvin*  
(P.C. Selvin)

1. All the Directors of CIs/OCC
2. All Deans (Academics) of CIs/OCC
3. Dean/ Associate Deans, HBNI
4. HBNI's website



## Annexure-I

### (i) Annual Students' Festival

- Annual student festivals can be conducted on a rotation basis at CIs/OCC of HBNI.
- The festival can be conducted at the convenience of the CI/OCC.
- The interested CI/OCC shall communicate to the HBNI Central Office about their interest in conducting the student festival in the forthcoming academic year, before 31<sup>st</sup> August of the ongoing academic year.
- The Director of the respective CI/OCC and Hon. Vice Chancellor, HBNI, will be the patrons of the event.
- The CIs/OCC at which the festival is going to be conducted shall provide a suitable financial provision for the same in their yearly budget depending upon the scale of the event and shall provide logistics support for the students.
- HBNI shall fund partially the organisation of the festival based on the budget proposed by the CI/OCC.
- The Director of CI/OCC should constitute the local organization committee for the event and shall include one nominated member from other CIs/OCC and one nominated member from HBNI central office.
- The HBNI central office will constitute a core committee involving representatives from all the CI/OCC for the event.



(contd..2...)